



## **2015 Annual Conference Registration Policy**

Rates: Early-bird rates apply to all registrations submitted online by **September 1, 2015**. Payment must be received within 30 days of receipt of the registration submission; if not, the registrant will be charged the prevailing rate (“Regular”). Please note that the registration fees increase starting September 2, 2015.

Refunds: If you need to cancel your registration, please email Megan Bishop at [mbishop@nelib.org](mailto:mbishop@nelib.org) by **September 25, 2015**. An administrative processing fee of \$50 will be deducted from the amount refunded. After October 2<sup>nd</sup>, we will not be able to offer a refund on your registration.